

## **BOARD MEETING MINUTES 08/04/2022**

Attending Board Members & Trustees: President Al Miotke, Vice President Amy Kasprzyk, Secretary Samantha Hughes, Treasurer Michael Frederick-Martinez, Carla Gianini  
Guests (members): Matt McKee

Meeting called to order @ 7:04pm by President Al.

Al asked everyone to review the minutes from 07/14/22. Amy K requested minutes to be edited and reflect the difference between the two meetings held in June. Approving the requested changes, Carla moved to approve the minutes and Michael seconded the motion. The minutes were approved unanimously.

Michael lead a review of the monthly financials from July. The ending fund balance was \$32,817.20. Samantha moved to approve the financial report and Amy K seconded the motion. The financials were approved unanimously.

### **FOLLOW UP BUSINESS**

1. Open Board Position
  - a. Trustees have talked to multiple individuals and invited them to our monthly meetings, but no one has showed up yet.
2. Security
  - a. WPD staffing has been inconsistent. On call board members have been providing back up. Since Tony is not present we will discuss and follow up next steps at September's meeting. Consider changing hours of duty starting at 12pm or 1pm.
3. Towing
  - a. Cascade towing does not have a boot device for boat trailers. We are unable to tow trucks and trailers, so we can continue to use our notes and place on windshields. If members do not have a parking sticker, refer them to bookkeeper Dawn.
4. Fireworks & Cannon
  - a. This was discussed at July's meeting and a decision has not been made yet.
5. Estimated Budget for 2022 – 2023
  - a. Board will continue to pursue a budget ratification meeting for next year's annual budget.
  - b. Since final payment was made to Marine Floats and our existing monthly expenses, the ending fund balance will be low. Bookkeeper is coming up with a couple of ideas to increase funds for the remaining year.
  - c. Secretary of State form needs to be completed. Board agreed that Al, Samantha and Michael will be the designated individuals on the form. Samantha will follow up with Dawn.
6. Marine Floats Balance
  - a. Balance was paid in full.

- b. Al mentioned that the 2<sup>nd</sup> floating dock is missing a pile-on and caps on some of the poles. Board reviewed dock plans and there is supposed to be a pile-on where one is missing. Al will follow up with Marine Floats to determine the next steps.
  - c. Now that docks are completed, we need to install the No overnight boat mooring signs. Samantha will find the signs and determine how we can install.
- 7. Payment Formula for Past Due Accounts
  - a. Current formula = “45% discount of interest only to members requesting discount. If account balance is not paid within 90 days, the homeowner is responsible for the full amount.”
  - b. This discussion will be deferred because we are pending on a new proposal from Amy M.
- 8. Filing Liens on Past Due Accounts
  - a. Amy K brought draft letter and board discussed edits like making it clear it is not optional to belong to IIMC.
  - b. Amy K will make revisions and send final copy through WhatsApp
  - c. Board will plan to review past due accounts and which ones to move forward on.
- 9. Fence Security
  - a. South side of fence is officially blocked with boulders secured with rebar.
  - b. Matt lubricated both walk through gates.
  - c. Matt plans to remove rebar sticking out of ground in playground and add metal plate to prevent people from picking locks.
- 10. Swim Dock Ramp
  - a. Matt built ramp for south side of swim dock. Al and Matt installed ramp this week. 2<sup>nd</sup> ramp to be installed by fall.
- 11. Misc Project Completion
  - a. Volleyball net was installed and is holding up well.
  - b. After recent power outage, park perimeter lights started working again but now they aren’t. Samantha will communicate this to electrician who was going to come up and review the problem.

## **NEW BUSINESS**

- 1. Clubhouse Moss Cleaning
  - a. A community member (Dave Anglemeyer) volunteered to clean moss from clubhouse roof with a special machine. Roof has been treated by landscaper with plans to clean off. Samantha and Al will communicate for next steps.
- 2. Zone Change
  - a. Samantha was contacted by President of Church Lake Maintenance Co. regarding a possible change in zoning put forth by the City Council. Samantha will forward email.

Meeting adjourned @ 8:05pm by President Al. Next meeting will be on Thursday 09/01/22.  
Minutes respectfully submitted by Samantha Hughes.